

# Brody Hughes

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## Objective

Economics student at the University of Nevada, Reno interested in analyst, economist, and business-facing roles. Looking for opportunities to apply quantitative reasoning, problem-solving, and data-informed decision making in a professional environment while continuing to build skills in economics and business analytics.

## Summary of Qualifications

- Developing foundation in microeconomics, macroeconomics, and business concepts through coursework toward a B.S. in Economics.
- Experience supporting operations in both technical (IT support) and customer-facing roles, requiring careful attention to detail, prioritization, and clear communication.
- Comfortable organizing information, following structured processes, and using basic spreadsheet tools to track data, tasks, and performance.
- Proven reliability and work ethic demonstrated through employment, community service, and academic performance.

## Education

### **Bachelor of Science in Economics – University of Nevada, Reno**

Expected Graduation: May 2028

High School Diploma, Valedictorian – Ranked first in class

## Professional Experience

### **CC Communications – Fallon, Nevada**

*Intern | June–August 2024 & 2025*

- Troubleshoot hardware and software issues for 10+ employees, helping reduce downtime and maintain smooth day-to-day operations across the company.
- Handled backup media between locations, demonstrating accuracy, accountability, and respect for data integrity.
- Assisted senior IT staff with hardware updates, ensuring systems remained current and capable of supporting business needs.
- Supported onboarding of new employees by setting up accounts and devices, improving ramp-up time and user experience.

### *Associate*

- Prepared products to company standards, maintaining consistency, quality, and compliance with written procedures during high-volume periods.
- Kept work areas clean and organized, reinforcing safety and efficiency in a fast-paced environment.
- Communicated with customers to identify needs and resolve issues, strengthening interpersonal and service skills.
- Collaborated with coworkers to handle peak demand, prioritize tasks, and meet time-sensitive goals.

### **Pizza Barn – Fallon, Nevada**

#### *Associate / June–August 2022*

- Prepared food items accurately and efficiently, following instructions and standard recipes.
- Worked as part of a small team to maintain service speed and quality during busy periods.

#### Leadership & Community Involvement

- Assisted with food preparation and service at Fallon Daily Bread, contributing to community meal support for individuals and families in need (9+ hours).
- Completed 35+ hours of stadium and classroom clean-up projects, helping maintain school and community facilities.
- Volunteered 50+ hours at community festivals and youth wrestling tournaments, supporting event operations and youth activities.
- Tutored peers through the NHS Tutoring Center (14 hours), reinforcing academic material and practicing clear, patient explanations.

#### Skills

- CompTIA IT Fundamentals Pro Certification – foundational understanding of hardware, software, networks, and basic security.
- Problem-solving and troubleshooting skills developed through IT support and customer-facing roles.
- Familiarity with using computers and common business software to organize information and support day-to-day work.
- Strong verbal and written communication; able to adapt explanations for technical and non-technical audiences.
- Time management, teamwork, and dependability in shift-based and deadline-driven environments.